

RIVER OAKS COMMUNITY ASSOCIATION – BOARD OF DIRECTORS MEETING

7707 S. ORANGE AVENUE, P.O. BOX 593863 ORLANDO, FLORIDA 32859

MINUTES: Wednesday 10/25/23 6:30 PM

MEETING LOCATION **IN PERSON**: Stegman House (5092 Leeward Way, Edgewood FL)

BOARD MEMBERS PRESENT:

Officers

- President – Anita Bering (6/2023-6/24)
- Vice President – Dan Munoz (6/2023-6/24) - phone
- Secretary – Tina Demostene (6/2023-6/24)
- Treasurer – Aida Martin (6/2023-6/24)

At Large Directors

- John Crane (6/2021-6/24)
- Janet Laroche (6/2022 – 6/25)
- Shannan Stegman (6/2023-6/26)

GUESTS: _____

MEETING AGENDA

- I. **CALL TO ORDER** - 6:30 PM
- II. **QUORUM** - Secretary to confirm at least 4 Board Members Present
- III. **ACCEPTANCE OF THE AGENDA** - accepted as presented
- IV. **APPROVAL OF THE MINUTES** - Minutes from September 2023 Meeting. MOTION by Shannan, SECOND by Janet, MOTION CARRIED (5-0)
- V. **PRESIDENTS REPORT (ANITA)** –
 - A. **IRS Letters** – response to taxes paid. Anita will call the accountant. Tina will mail in the response and take the calls from IRS.
 - B. **Stop Sign** – pay second half of the installation (\$850.65). (\$225 payments being made by the man who hit the mail box – two payments made to-date \$450 toward \$1701.30; 1,251.3 Balance Due).
- VI. **VP’S REPORT (DAN)** – not present
- VII. **SECRETARY’S REPORT (TINA D)**
 - A. Actions Taken Via Email: none
- VIII. **TREASURER’S REPORT (AIDA M)** – Aida will email the treasurers report. Only 5 homes unpaid (one owes for 2 years)
- IX. **DIRECTORS REPORTS**
 - A. John Crane – not present
 - B. Janet Laroche – nothing to report
 - C. Shannan Stegman – nothing to report.
- X. **OLD BUSINESS**
 - A. **Fall BBQ (fall Odd years)**
 - a. Date - October 29th 1PM-5PM
 - i. Set up at 11AM
 - ii. Party Starts at 1PM
 - b. Location - Block Party on Leeward Way. Food and Tents in the Circle.

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- c. Format/Activities - Pumpkin carving. Potluck apps, sides and desserts. HOA to pay for BBQ. [Cecil's BBQ confirmed – John will order.](#)
- d. Budget -\$400 on meat (John) and Music by Alan's Speakers (free), \$100 on paper and utensils (Tina). Charge \$5.00 per head for extra friends and family (non-residents). Leeward neighbors to roll their trashcans out. Tables by Horns, Stegmans, Martins, and Langfords. Byob Beach chairs and Booze.
 - i. [56 RSVP's to-date, John will order meat](#)
 - ii. [Tina picking up napkins, plates, & silverware](#)
 - iii. [Alan brining hightops & speaker for music](#)
- e. RSVPs via email. Eblast sent on 9/21/23 email RiverOaks32809@gmail.com to RSVP.
 - i. [Anita will have kids deliver reminders](#)
 - ii. [RSVP List in Google Sheet.](#)
- f. Raffle ticket for door prizes (Shannan will coordinate gift basket budget \$75). Beth's Burger/Shop Local Gift Basket and Pumpkin Wine Gift Basket.
 - i. [Tina has Beth's Basket](#)
 - ii. [Shannon Getting Wine Basket](#)
 - iii. [Shannan will get prizes for Pumpkin Carving](#)

B. **Next Meeting:** Fourth Wednesday of the Month, **November 29, 2023** at 6:30 PM at

C. Other New Business.

XI. **ADJOURN** Meeting adjourned 7:33 PM